



# CONFIDENTIALITY STATEMENT

I, the undersigned, do willingly promise to hold in confidence all matters that come to my attention while volunteering at ....., including information about any person or organisation using the services of this organisation.

I will respect the privacy of clients, other volunteers and staff and confer appropriately with those designated as my supervisors.

I will use all information gained in the course of my service in a responsible manner.

I understand that misusing information will lead to suspension or dismissal.

Volunteer Name .....

Signed .....Date .....

Supervisor: .....

Signed.....Date .....