



**Model Documents – Appendix 1**

**VOLUNTEER ROLE DESCRIPTION**

**VOLUNTEER TITLE:** .....

**MAJOR OBJECTIVE OF JOB:** .....  
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**VOLUNTEER RESPONSIBILITIES:** .....  
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**TRAINING:** To participate in support/information meetings and one to one supervision meetings  
  
Attend relevant training courses/workshops  
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**TIME COMMITMENT:** Minimum of ..... months.

**HOURS/DAYS/ LOCATION:** To volunteer between (hrs) ..... - .....  
  
**Days:** Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday (circle) or Other .....  
  
**Location (address):** .....

**SUPERVISION:** Direct supervision provided by the Volunteer Co-ordinator or designated supervisor .....

**BENEFITS:** .....  
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