

Consortium Minutes
Friday 14th December 2008
at MPH 2.00 – 4.00

Present

Mick Lloyd, Ella Sips, Peter Beer, Beverly Harris, Diane Cuff & Karen Roper.

Apologies

George Kinnell

1. Matters Arising

The Consortium members will continue to think about suitable candidates to take on the role of Independent Chair of the Grassroots Grants Panel.

(AC ES: to advertise on the CVS web-site)

(AC ALL: On the agenda of February's meeting)

ML will attend the regional meeting on the 18th January. Surinder, our previous contact has moved to Capacity Builders. The new contact is Rukhsana and Mick will discuss with Rukhsana whether an invitation to attend the consortium meeting is appropriate.

(AC ML: Contact Rukhsana)

Trustee Network Development Update:

PB, KR and BH have met to plan a way forward with the development of a Trustee Network.

The Trustee Network was identified by the voluntary sector as a priority and was incorporated in the Modernisation plan and forms a part of the Mix 2 Max project.

Main activities identified:

- Identify and update VCS organisations trustee contacts from Consortium partner's databases
- Research to identify other IS organisations who have done similar work successfully
- Analyse needs of Trustees using Health Check
- Develop a plan for delivery of Trustee support
- Set up a mechanism for dissemination of information for Trustees
- Delivery of Trustee support programme
- Review the programme

Beverly, as the Volunteer Manager, has agreed to take the lead on the project with the support of Karen and Peter.

Brief research on existing Trustee Networks has shown that there are a number of different kinds of networks across the country which include;

- Chairs & Treasures Support networks
- Treasurer and Finance networks
- Network of Women Chairs.

They vary in content and offer different forms of support such as:

Trustee Recruitment workshops	Annual Conferences
Trustee Development Training	Regular meetings/forums/ talks
Induction events	Email discussion groups
Newsletters	Peer support groups
Factsheets	Message boards
Model documents	Action learning.
Library	

The do-it website has started a new campaign on Trustee recruitment called Trustee by the Web. Moorlands and Staffordshire also are starting a new trustee campaign in 2009. Shropshire also has a Trustee network. Further research is required to learn from examples of good practice.

ACTIONS:

- To find out numbers on the CVS data base. **(BH)**
- Karen to get back with numbers of Parish Councils. **(KR)**

- To use the CVS training needs analysis tool to identify the common needs. **(ALL)**
- To explore other consultation methods, forums, personal visits, Newline articles, press releases, focus groups and events **(ALL)**

The Trustee Focus group will meet at 1:00 on the 9th January 2009 at Meeting Point House prior to the Consortium meeting.

The minutes of the previous meeting were agreed as a true record.

2. Regional consortium

See above.

3. Self Assessment

Part of the Action Plan agreed during the meeting of 14th November 2008 was to conduct a self –assessment of the Consortium using the “Consortium Development Self-Assessment Toolkit 2008” from Capacity Builders.

The Consortium Development Work-plan already sets out much of the activity which is to take place to develop and improve the consortium over the next 12 months.

The consortium members discussed the self assessment format and some of the content. It was agreed that each member would complete the self assessment from their perspective and this would be collated and discussed so that a general consensus could be reached.

The current position of the consortium was agreed:

OUTCOME	2008-2009 rating	2007-2008 rating
1. Informed	Amber	Red
2. Engaged	Green	Red
3. Inclusive	Amber	Red/Amber
4. Robust	Amber	Red
5. Learning	Red	Red/Amber
6. Delivering	Amber	Amber
7. Regional Coordination	N/A	

Progress will be discussed at the next consortium meeting.

(AC ALL: submit comments for self assessment model by next meeting in January)

It was suggested that the consortium has another away day with a facilitator which would include a training session for all members on performance management.

(AC ES: contact R. Gwilt to see if he is available in February 2009)

4. AOB

- Ella has been contacted by Adrian Cooper, the IT Champion, who would like 30 minutes to talk to the consortium. It was agreed he would be invited to the February meeting.

(AC ES: contact IT champion)

Date and Time of next meeting

Friday 9th January 2009, 2pm-4pm
at Meeting Point House

Agenda items for the next meeting

- Self-assessment
- New members
- Review Development Improvement Plan
- Information session from Improving Reach (Lois & Owen)
- Updates
- Stakeholder analysis planning
- Grassroots grants application (1)